

Glenn Staller

Guitarist



P.O. Box 2392,
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925-457-3961 ♦ GlennStaller.com



LESSON POLICIES

Effective January 1st, 2009

These policies are given to every student and or the parent/guardian thereof at the beginning of studies with Glenn Staller.

TUITION: All Private Music Lessons are \$140.00/month for 4 thirty minutes classes and \$280.00/per month for 4 sixty-minute classes. Tuition is due the last lesson of each month for the upcoming month or by the 5th of the new month, whichever comes first. Each student is scheduled for a regular weekly meeting on a consistent basis. All fees are non-refundable and payable in advance. Paid classes are not transferable.

FIFTH WEEK: In the event of a five week in any particular month, (i.e. five Mondays or Tuesdays, or etc.) classes will not be scheduled that week. Unless special arrangements have been made by the instructor

PAYMENT: All lessons are paid monthly on the last lesson of each month for the next month. (i.e. February payment is due on the last class in January). Lesson payments received after the first lesson of the month or after the 5th of the month will be charged a LATE FEE OF \$15.00. Students who miss the last lesson of the month are still required to make their lesson payment at the next lesson or by 5th of the month, whichever comes first, to avoid the late fee. Payments may either be delivered personally during the week or mailed. Lesson payments are nonrefundable and nontransferable. In case of a “bounced” check, payments for the full value of the check plus any incurred bank fees are required and immediate action to resubmit fees is appreciated.

REFUNDS: I do not give refunds

CANCELLATIONS: A courtesy call of a one day (24 hours) advance notice if a student is not able to attend their scheduled lesson is appreciated.

CREDITS & MAKE-UPS: I do not offer any rescheduled, make-up , or credit lessons

MISSED CLASSES: Missed classes will not be rescheduled.

SCHOOL VACATIONS: Lessons are taught on all school vacations as the regularly scheduled times and regular policies apply.

SUMMER VACATIONS: Lessons are given all year long. Students who take extended vacations in July and or August are still responsible for full tuition payment during those months. If payment is not received then their regularly scheduled lesson time will not be reserved and will be offered to another student on a permanent basis.

HOLIDAYS: Lessons are not given on the following holidays: New Year’s Day, Memorial Day, Independence Day, labor Day, Thanksgiving, Christmas Eve. And Christmas Day.